HAVANT BOROUGH COUNCIL PUBLIC SERVICE PLAZA CIVIC CENTRE ROAD HAVANT HAMPSHIRE P09 2AX



Telephone:023 9244 6019Website:www.havant.gov.uk

Monday, 26 February 2024

SUMMONS

Dear Councillor,

You are requested to attend the following meeting:

Meeting: Overview and Scrutiny Committee

Date Tuesday, 5 March 2024

Time: 5.30 pm

Venue Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Yours faithfully,

Steve Jorden

Chief Executive

OVERVIEW AND SCRUTINY COMMITTEE MEMBERSHIP

Chairman: Councillor Kennett

Councillors Munday (Vice-Chairman), Blades, Brent, Crellin, Gray, Keast, Milne, Patrick, Sceal, Tindall, Turner and Weeks

Contact Officer: Mark Gregory 02392 446232 Email: <u>mark.gregory@havant.gov.uk</u>

AGENDA

Can Councillors Please Submit Any Detailed Technical Questions On The Items Included In This Agenda To The Contact Officer By 12 Noon On Friday, 1 March 2024

Page

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interest

To receive and note any disclosable pecuniary interests from councillors. In accordance with the Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

Councillors are further invited to disclose any personal or prejudicial interests which may be relevant to any matter on this agenda. Participation in the meeting and vote shall depend upon the nature of the interest.

Councillors should refer to the declaration of interest flowchart and raise any queries with the Monitoring Officer in advance of the meeting.

Members are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent and if appropriate, withdraw from the room immediately thereafter.

3	Minutes of the Previous Meeting		
	To receive the Minutes of the meetings held on 30 January and 12 February 2024.		
4	Q3 Performance and Priorities Update	5 - 46	
5	Report from the Roundabout Sponsorship Task Group to the Overview and Scrutiny Committee.	47 - 58	

GENERAL INFORMATION

IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6019

Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

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The Council endeavours to live broadcast meetings on the Council website and make the webcast of the meeting available for a period up to 6 months. Please note that the meeting will continue, if the broadcast fails at any point.

This meeting is being recorded and the recording will be published on the council's website and be available to watch for up to six months from the date of the meeting. IP addresses are not collected, however in order to function, Microsoft Teams collects background data limited to the web browser version used. Data collected will be kept and recorded for the purposes of this meeting only.

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PLEASE EVACUATE THE BUILDING IMMEDIATELY.

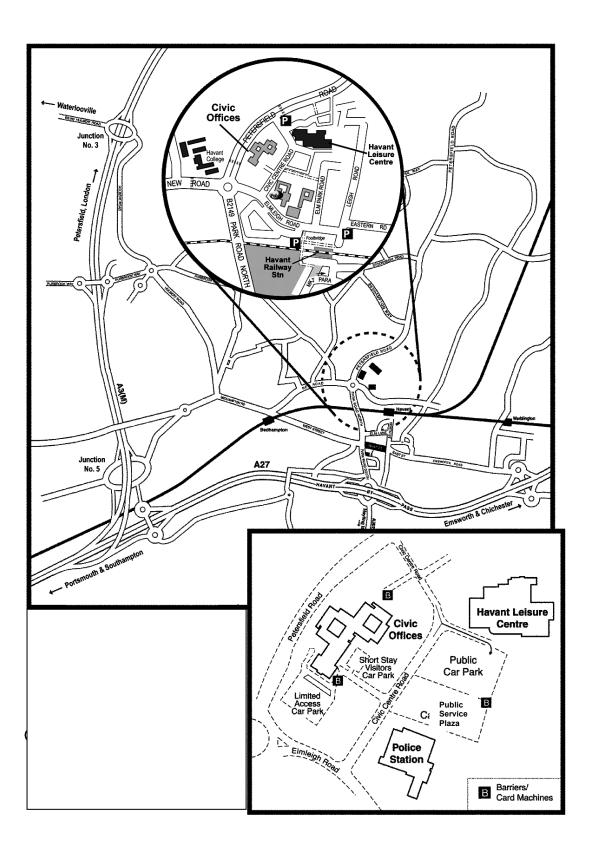
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HAVANT BOROUGH COUNCIL

At a meeting of the Overview and Scrutiny Committee held on 12 February 2024

Present

Councillor Munday (Chairman)

Councillors Brent, Crellin, Gray, Keast, Milne, Patrick, Sceal, Tindall, Turner and Weeks

Other Councillors Present:

Councillor Bowdell

28 Apologies for Absence

Apologies for absence were received from Councillor Kennett.

29 Declarations of Interest

There were no declarations of interests relating to matters on the agenda.

30 Havant Borough Council Budget 2024/25

The Committee was given an opportunity to scrutinise the Council budget for 2024/25.

Members asked questions of clarification from the Cabinet Lead for Finance and the officers and raised points in relation to:

- Guidance on how VAT was charged.
- The impact of the budget on the Council's Reserves.
- The proposed percentage increase to be applied to fees and charges.
- The limitations placed on fees and charges.
- The Council's investment strategy.
- The strategies that informed the Council's Budget.
- How the Council would determine cuts to services, if deemed necessary.
- The proposed Capital Budget.
- The provision made for mayoral duties.

Page 1

• The amount of money spent on external consultants.

In response to questions raised, the officers agreed to supply details of expenditure on external consultants to members of the Committee.

RESOLVED that the information, evidence and data presented be noted.

The meeting commenced at 5.30 pm and concluded at 6.46 pm

Chairman

HAVANT BOROUGH COUNCIL

At a meeting of the Overview and Scrutiny Committee held on 30 January 2024

Present

Councillor Kennett (Chairman)

Councillors Munday (Vice-Chairman), Crellin, Gray, Keast, Milne, Patrick, Tindall, Turner and Weeks

Other Councillors Present:

Councillors: Bowerman and Lloyd

23 Apologies for Absence

There were no apologies for absence received for this meeting.

24 Declarations of Interest

There were no declarations of interests relating to matters on the agenda.

25 Minutes of the Previous Meeting

RESOLVED that the minutes of the meetings of the Overview and Scrutiny Committee held on 21 November and 6 December 2023 be approved as a true record and signed by the Chairman.

26 Norse Performance

The Committee was given an opportunity to scrutinise the performance of Norse South East ("Norse SE") during 2023-2024.

Members asked questions of clarification from the Cabinet Lead for Commercial and the officers and raised points in relation to:

- changes made to the governance arrangements.
- Improvements to the reporting and use of IT systems.
- How the changes introduced by Norse SE had been managed to empower and buy in the employees.
- The performance of the street cleaning and grass cutting services.
- Measures to be taken to reduce contamination of recycled waste.
- The processes for reviewing the Norse SE contract when it expires in March 2026
 Page 3

During the discussion, the officers advised that tours of Norse SE could be arranged for Members of the Committee.

RESOLVED that the information, evidence and data presented be noted.

27 Planning Enforcement Service

The Committee was given an opportunity to scrutinise the planning enforcement service.

Members asked questions of clarification from the Cabinet Lead for Climate Change Strategy & Environmental and the officers and raised points in relation to:

- Improvements made to the enforcement service.
- The number of enforcement cases that had been taken to court.
- How the backlog in enforcement cases had been cleared.
- The means by which enforcement cases were prioritised.
- The limitations on what action could be taken in enforcement cases.
- The feasibility of using the planning enforcement to tackle the problem of graffiti.
- Proposed improvements to the current software systems used by the planning enforcement service.

The Committee acknowledged the improvements made to the service and thanked the officers for work.

During the discussion, the officers agreed to:

- 1. provide details of enforcement action taken over the past few years; and
- 2. discuss ways of reporting enforcement performance statistics to future Planning Committees.

RESOLVED that the information, evidence and data presented be noted.

The meeting commenced at 5.30 pm and concluded at 7.18 pm

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Chairman

Agenda Item 4 Havant BOROUGH COUNCIL

Name of Committee:	Overview and Scrutiny Committee				
Committee Date:	5 th March 2024				
Report Title:	Q3 performance and prio	rities update			
Responsible Officer:	Matt Goodwin, Executive Head of Internal Services				
Cabinet	Cllr Andrew Briggs, Assis	tant Cabinet Lead for Perfor	rmance, Risk and		
Lead:	Service Improvement				
Status:	Non-Exempt				
Urgent Decision:	No	Key Decision:	No		
Appendices:	Appendix 1: Q3 corporate performance report Appendix 2: Q3 priorities update				
Background	Full Council, 22nd February 2023: Corporate Strategy				
Papers:	Cabinet, 26th July 2023: Corporate Priorities Plan				
Officer	Name: Will Jackson, Chief Policy Officer				
Contact:	Email: william.jackson@h	avant.gov.uk			
Report	HBC/82/2024	*			
Number:					

Corporate Priorities:

This report sets out progress made against the priorities identified in the council's Corporate Strategy.

Executive Summary:

This report comprises an update on the corporate priorities for 2023-24 as identified from the council's Corporate Strategy, and the performance of council services as at the end of Q3 (October-December).

Regular, meaningful performance and project reporting is an integral part of good governance and should contribute to the successful management of the organisation. This report is therefore provided to Overview and Scrutiny Committee for their information, to assist with their work programming and reviews.

Recommendations:

Members are requested to note the information provided in the appendices.



1.0 Introduction

1.1 This report provides an update on the corporate priorities for 2023-24 as identified from the Corporate Strategy, and the performance of council services as at the end of Q3 (October-December).

2.0 Background

- 2.1 The council's Corporate Strategy is the key policy document (which must be approved by full Council) which sets out the strategic aims and priorities of the organisation. Any matters within that policy framework do not need to return to full Council for decision and the framework therefore allows the Cabinet the freedom to pursue goals on behalf of the council in a timely and directed way.
- 2.2 The current Corporate Strategy covers the period 2023-26 and was approved by Full Council on 22nd February 2023.
- 2.3 Following the approval of the Corporate Strategy, officers and Cabinet members worked to identify a list of priorities for the year 2023-24, which was agreed at Cabinet on 26th July 2023. Delivery of these priorities is monitored internally using strong project and programme management principles and updates are provided to Cabinet on a regular basis.
- 2.4 Performance of the council's services is monitored via Key Performance Indicators (KPIs) which are reported on a quarterly basis. This information is published in our corporate performance scorecard, which is <u>published on the council website</u>, and is also reported to Cabinet on a quarterly basis.
- 2.5 The corporate performance scorecard is based on the <u>balanced</u> <u>scorecard</u> methodology and uses data from external sources such as the Office for National Statistics, as well as data we record within the council, to provide a holistic view on the organisation's performance and the impacts of our services and interventions on our communities. It is built using Power BI, a Microsoft product designed for data processing and visualisation, which allows the user to explore the latest data.



3.0 Performance

Detailed performance figures can be found in Appendix 1. Additional commentary has been provided below in respect of areas:

- 3.1 Housing: The number of households being placed in temporary accommodation continues to show a welcome trend downwards in Q3 it was around one quarter of what it was in Q1. However the average length of stay in temporary accommodation has increased, suggesting that although initial demand has decreased, there are still issues with moving households on from temporary accommodation. This is reflected in the number of lets agreed via Hampshire Home Choice which was also much lower than previous quarters. Work is ongoing within the team to review the process of allocations and placements to understand how this can be improved.
- 3.2 **Information Governance**: Response times for information requests are within target apart from 1 Subject Access Request being late. New metrics included in Q3 for internal reviews (a FOI/EIR requester can request an internal review if they are not happy with the information disclosed by the council in response to their request).
- 3.3 **Communications:** The number of website visitors has increased again in Q3 to more than twice what it was in Q3 last year (from around 64k to 144k). We are reviewing the data available for digital engagement on all our communications channels (social media, website, mailing lists etc) with a view to providing further detail from Q4 onwards.
- 3.4 **Environmental Services**: Following further work on a suite of KPIs for services provided by Norse SE we are now able to report significantly more data in the corporate quarterly reporting than this time last year. Generally this data shows positive trends for example the number of missed bins has decreased since the start of the financial year and is now approaching the target figure of 100 missed bins per 100,000 opportunities (an industry standard metric) averaged across all waste categories, for the first time on record. There is also consistently good performance for bulky waste collections.

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In depth analysis of recycling and contamination data from Hampshire County Council sampling, provided in a dedicated dashboard, will enable the Client Liaison team to monitor the impact of education/awareness campaigns.

- 3.5 **Property:** The number of vacant units has increased in the last two quarters but the % of vacancies by floor area remains low. Further detail around the performance of the portfolio will be included in future reporting after the implementation of the property asset management system.
- 3.6 **Customer Services:** Following a corporate push on complaints, the number of received complaints continues to show an encouraging trend (reducing from 230 in Q1, 117 in Q2, 82 in Q3). Response times have also improved with 93% of complaints being responded to within the SLA in Q3.
- 3.7 **Revenues and Benefits**: Council tax and NNDR collection rates are on target for year end performance.
- 3.8 Planning: New metrics for pre-applications have been added following Cabinet feedback on Q2 report – the number of enquiries received and the % responded to within the target timeframe. This is a significant fee earning area for the council so will be useful to understand the service levels.

There has been a temporary change to measure validation within 10 working days (rather than 3) to reflect staffing pressures. Staff have now been recruited but will take time to train and clear backlog. 50% of major applications were not decided in time (but that only represents 1 application) and discharge of conditions applications remain low, but other decision metrics met targets.

- 3.9 **Building Control**: All metrics are within target. In Q4 we will be reviewing metrics in accordance with the reporting requirements of the Building Safety Regulator (a new branch of the Health and Safety Executive).
- 3.10 Environmental Health: We have added a number of new metrics for Q3 covering service areas including pest control, food and safety, licensing etc to add to data on Disabled Facilities Grants. Work is Page 8

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ongoing to establish expected service levels and extract further information from Acolaid, focusing on high risk, high priority aspects of the service such as DFGs.

3.11 **Neighbourhood Quality:** We are now providing further detail on fly tipping enforcement actions, with further detail to come. Performance improvements can be seen from Q2 to Q3 with the number of warning letters sent increasing from 5 to 21 and the number of Fixed Penalty Notices increasing from 1 to 5

4.0 Corporate Priorities

4.1 Appendix 2 details progress against our corporate priorities with an overview and a RAG (red, amber, green) status. The RAG status shows how the priorities are performing against their timeline, budget and agreed scope/quality. Using the RAG status is an effective way to track and control progress. By identifying amber and/or red status it allows for identification of areas of risk, issue or concern. During a project lifecycle there are invariably times where issues or concerns are raised and therefore we would expect to see some areas rated as either amber or red as it shows effective project controls are in place to highlight risks/issues/concerns. Each status is accompanied by an arrow showing the trajectory of the status since the previous report. Members shall note that there has been a change in trajectory in respect of two priorities. Further detailed commentary in respect of these priorities has been provided below.

Langstone Flood and Coastal Erosion and Risk Management Scheme

4.2 The objective of this project is to construct a flood defence scheme in Langstone. There remains a concern around the affordability of being able to deliver the programme and the team continue to seek additional funds to close the funding gap. This additional work has further lead to potential timing delays as all options are explored.

Environmental Act Changes



- 4.3 The objective of this project is to plan and implement changes in response to the Environment Act as well as consideration of the future Environmental Services contract.
- 4.4 Due to the uncertainty of timescales and scope of the Consistent Recycling Regulations and wider Environmental Act policies there remain concerns with the deliverability of the project. The team are continuing to review the likely impacts of the recycling regulations and to work with stakeholders, such as Hampshire County Council to fully address these issues.
- 4.5 At present the remaining corporate priorities are progressing as detailed in the summary in appendix 2. Information is collected regularly on progress against the priorities and reported to senior management and Cabinet.

5.0 Options

5.1 The Overview and Scrutiny Committee supports and challenges the work of the Cabinet and the Council as whole. This report has been brought to the Overview and Scrutiny Committee to oversee and scrutinise the Council's performance for Q3 (October – December). This regular and meaningful performance and project reporting is an integral part of good governance and contributes to the successful management of the Council. The Committee may use this information to further development their work programme.

6.0 Relationship to the Corporate Strategy

6.1 This report provides information on progress made against the priorities identified in the Corporate Strategy, as well as performance information for the council's services.

7.0 Conclusion



- 7.1 This report provides an update on the corporate priorities for 2023-24 as identified from the Corporate Strategy, and the performance of council services as at the end of Q3 (October-December).
- 7.2 This is provided to Overview and Scrutiny Committee for their information, to assist with their work programming and review.

8.0 Implications and Comments

8.1 S151 Comments

Members should be reminded that whilst there are no direct financial implications from the report, the performance information presented plays a significant role in driving the expenditure and income of the Council. It can show both economic trends and behavioural trends that might indicate a change of funding requirements, an increasing cost pressure or movement in income generation.

Financial and performance data often go hand in hand, although sometimes there can be a time lag before the impact of performance data is reflected in the financial results.

8.2 Financial Implications

There are no financial implications as a result of this report, as it is provided for information only.

8.3 Monitoring Officer Comments

This report provides the overview and Scrutiny Committee with the opportunity to question and challenge the Council's performance. The information provided may be used by the Committee to develop its work programme.

8.4 Legal Implications

There are no legal implications as a result of this report, as it is provided for information only.

8.5 Equality and Diversity



There are no equality and diversity implications as a result of this report, as it is provided for information only.

8.6 Human Resources

There are no HR implications as a result of this report, as it is provided for information only.

8.7 Information Governance

There are no Information Governance implications as a result of this report, as it is provided for information only.

8.8 Climate and Environment

There are no climate and environment implications as a result of this report, as it is provided for information only.

9.0 Risks

9.1 There are no risks associated directly with this report, as it is provided for information only.

10.0 Consultation

- 10.1 The information provided in this report has been collated from services across the council and has been reviewed by the council's Executive Leadership Team.
- 10.2 This is a public report supporting the openness and transparency of the Council's governance arrangements.

11.0 Communications

11.1 The information provided in this report has already been, or will shortly be, published on the council website.



11.2 The full interactive dashboard can be viewed at the following location on our website: <u>Corporate performance scorecard | Havant Borough</u> <u>Council</u>

Agreed and signed off by:		Date:
Cabinet Lead:	Cllr Andrew Briggs	22/02/24
Executive Head:	Matt Goodwin	21/02/24
Monitoring Officer:	Jo McIntosh	22/02/24
Section151 Officer:	Steven Pink	23/02/24

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Havant BOROUGH COUNCIL

Corporate performance scorecard

Click on the <u>Corporate Strategy</u> themes below to explore the measures that we are using to assess progress against our aspirations

WELLBEING

The health of our communities

PRIDE IN PLACE

Creating a great place to live, work and enjoy



How to use this dashboard

Havant Borough Council's corporate performance scorecard is maintained by the Strategy Unit. Contact <u>william.jackson@havant.gov.uk</u> or <u>georgie.thurlby@havant.gov.uk</u> for more information.



WELLBEING

The health of our communities

Initiative in Corporate

Priorities for 2023-24

Poforo Project

Benefits

Click on the benefits below to see the latest data for each topic and whether we are achieving the long-term outcomes we want

Reduction in homelessness

Increased activity among adults and children

Decrease in obesity within adult and child population

Reduction in anti social behaviour

Increase in engagement with local democracy and decision making

Improved perception of place

Increased use of walking, cycling and public transport

nce number	Project	Strategy	of Q3	Status
₽2 200 10	Play parks improvement programme	Continued delivery of improvements to our play parks to maintain and enhance play provision within the borough	Programme progressing according to plan. Four completed refurbishment projects and preparation commencing for those to be delivered in 2024-25.	In progress

Prograce update as at and Status

PRIDE IN PLACE

Creating a great place to live, work and enjoy

Initiative in Corporate

Priorities for 2023-24

Poforo Project

Benefits

Click on the benefits below to see the latest data for each topic and whether we are achieving the long term outcomes we want

Reduction in carbon emissions across the borough including in council operations

Improved biodiversity and provision of green space across the borough

Increase in available affordable homes

Improvement in recycling rates and reduction in contamination rates

Improved cleanliness and safety of public spaces

Reduction in fly tipping

High streets that residents are proud to visit

Improved perceptions of place - reputation as a 'place people want to be'

nce number	Project	Strategy	end of Q3	Status
P Page 17	Broadmarsh Coastal Landfill protection	Continued delivery of coastal protection and management projects including the Langstone Flood and Coastal Erosion Management Plan and Broadmarsh coastal landfill protection	Capital bid for detailed design of scheme has been submitted to HBC for budget consideration.	In progress
P4	Langstone Flood and Coastal Erosion Risk Management Scheme	Continued delivery of coastal protection and management projects including the Langstone Flood and Coastal Erosion Management	Concluding the detailed design phase of the project and planning to seek approval to continue work to prepare and submit the	In progress

Prograce undate as at

Statuc



GROWTH

Priorities for 2023-24

Building our future



Benefits

Click on the benefits below to see the latest data for each topic and whether we are achieving the long term outcomes we want

Increased investment in the borough, stimulating the local economy

Refere nce number	Project	Initiative in Corporate Strategy	Progress update as at end of Q3	Status
Peage 18	Havant town centre Bulbeck Road car park demolition and redevelopment	Progressing the regeneration of Bulbeck Road car park site	Authority via Cabinet to demolish car park - scheduled for March 2024. Appointment of agent to advise, market and dispose of asset to follow.	In progress
P3	Plaza A to B Programme	Developing a regeneration plan for Havant Plaza and civic centre to make best use of the surrounding land	Plans finalised and agreed. Demo area established and capital bid submitted for refit costs. Business case being finalised for future occupation of A- block.	In progress
P15	Achieving a	Development and	Solutions identified for	In progress

Improved job opportunities

Decreased rates of unemployment

Increased sustainability of new developments



GROWTH

Priorities for 2023-24

Building our future



Benefits

Click on the benefits below to see the latest data for each topic and whether we are achieving the long term outcomes we want

Council services that are fit for purpose and fit for the future, while remaining cost effective

Refere nce numbe		Initiative in Corporate Strategy	Progress update as at end of Q3	Status	
					R
P3 Page 19	Plaza A to B Programme	Review our approach to the use of the Plaza including our workstyles and facilities available	Plans finalised and agreed. Demo area established and capital bid submitted for refit costs. Business case being finalised for future occupation of A- block.	In progress	

Reduction in carbon emissions across the borough including in council operations

Increase in income from assets and selling services

Improved digital infrastructure

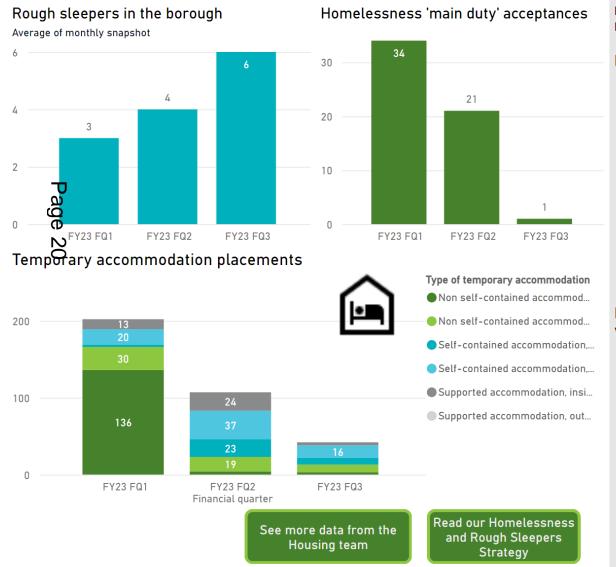
Housing and homelessness in the borough

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Homelessness

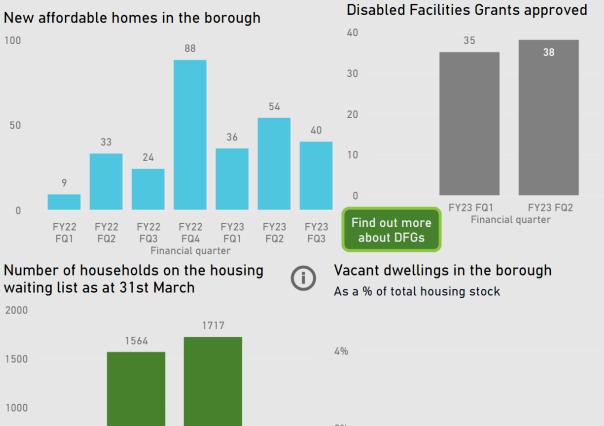
We have a statutory duty to prevent and relieve homelessness in the borough,

Home



Housing supply

Though we don't have control over the housing market, there are several ways for us to improve the availability and suitability of housing in the borough - through mandating the inclusion of affordable housing in new developments via the planning development systems, to administering Disabled Facilities Grants to enable disabled residents to stay in their own homes, or by incentivising property owners to avoid their properties being vacant.



500

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FY20

FY21

Financial year

^{2% 1.5% 1.5%} 1.4% 1.2% 0% FY18 FY19 FY20 FY21 Financial year

Health and wellbeing

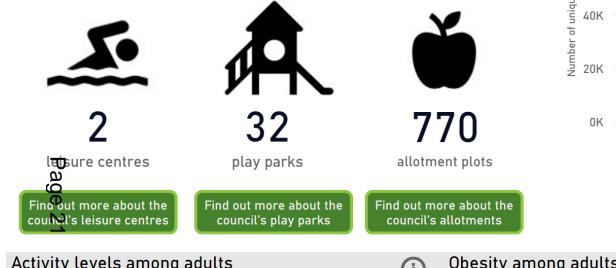
Home

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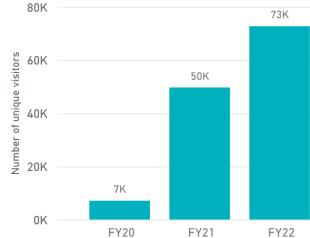


Leisure and physical activity

We are committed to enabling residents and visitors to live healthy lives through the provision of good quality leisure facilities and signposting a wide range of sports and activities.



Visitors to council-owned leisure centres





Number of attendees to Get Up and Go programme 2019-21

% of attendees who were still active 6 months later

Find out more about the council's Get Up and Go programme



Climate and environment - carbon emissions in the borough



Read our Climate and Environment Strategy

Home

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Climate and environment - the council's carbon footprint

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Carbon emissions from council activity

Read our Climate and Environment Strategy

Home

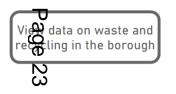
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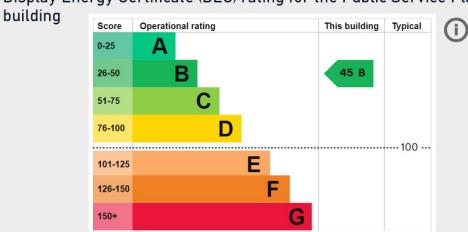
We have a responsibility to reduce our carbon emissions to net zero by 2050 at the latest, but are aiming to make improvements before then. We are using the average data from 2019 (where we hold it) as a pre-pandemic baseline.

Display Energy Certificate (DEC) rating for the Public Service Plaza



Find out about what we are doing to improve biodiversity and protect our green spaces

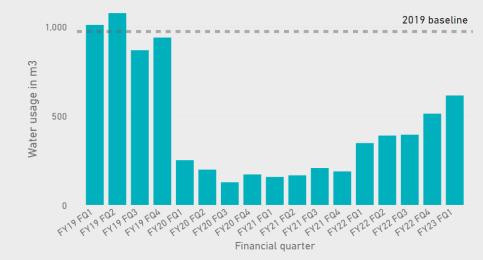




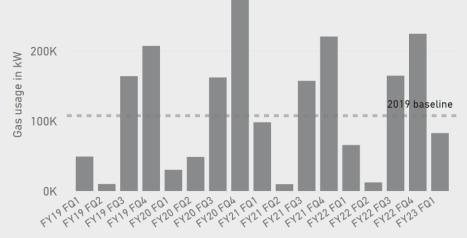
Electricity usage in council offices



Water usage in council offices



Gas usage in council offices



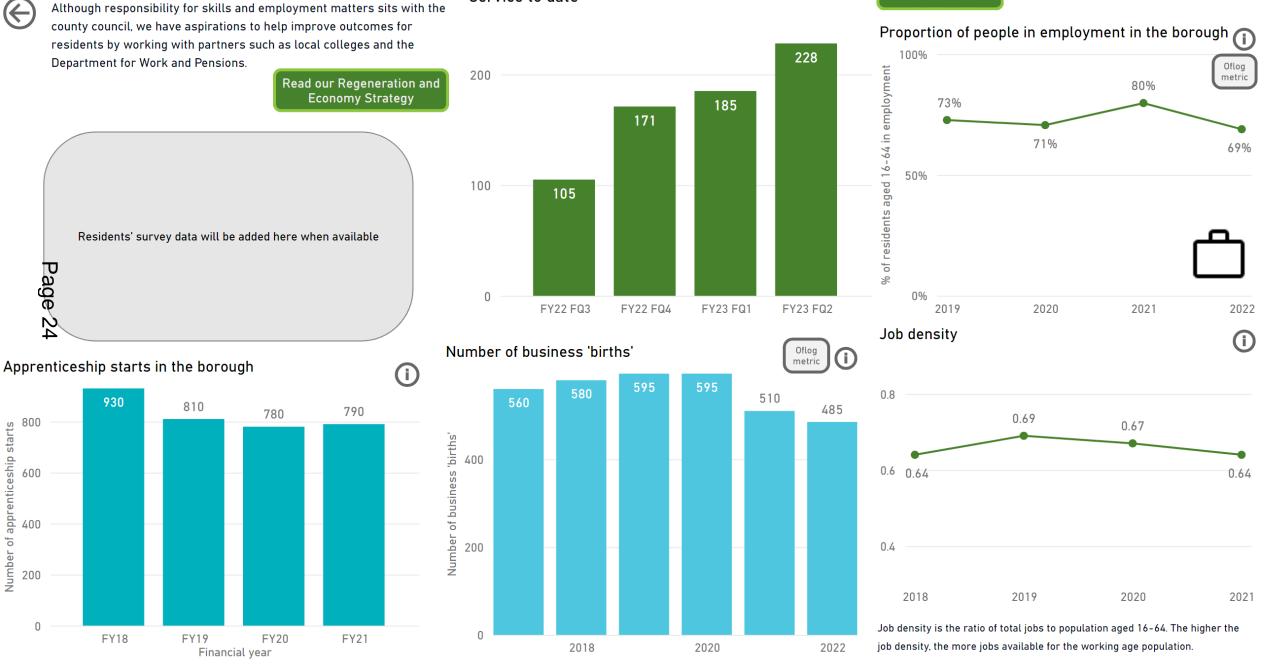
Financial quarter

Home Employment and skills

Youth Hub - number of young people supported by the service to date

Find out more about the Youth Hub

Reset filters



Democracy and engagement

We are committed to enabling residents to take part in local and national decision making. Alongside our statutory responsibility to administer general and local elections in Havant borough, we undertake regular engagement with our residents and businesses about matters that are important to them.

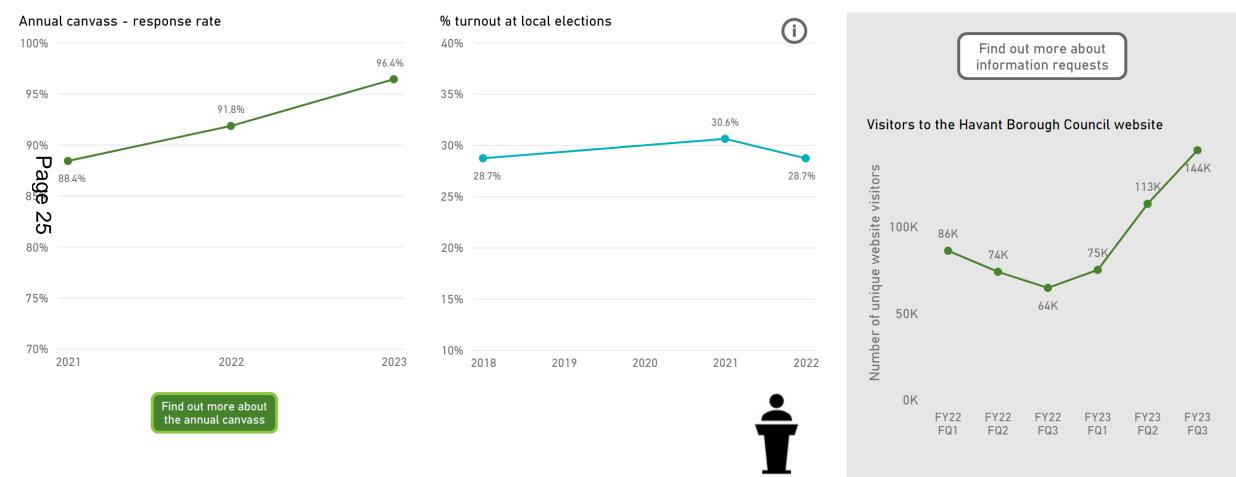
Learn more about our digital engagement

Learn more about council complaints

Participation in decision making

Home

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Access to information

Reset filters

Cleanliness and safety

Home

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Public safety and health

Number of pest control new

152

154

treatments

Reset filters

As a local authority we have an important role to play in ensuring that the borough is kept clean and safe, whether by cleaning the streets, offering pest control services, inspecting and maintaining our built environment assets or working with partners such as the police to ensure a joined-up approach to tackling crime in our area.

Cleanliness of public realm

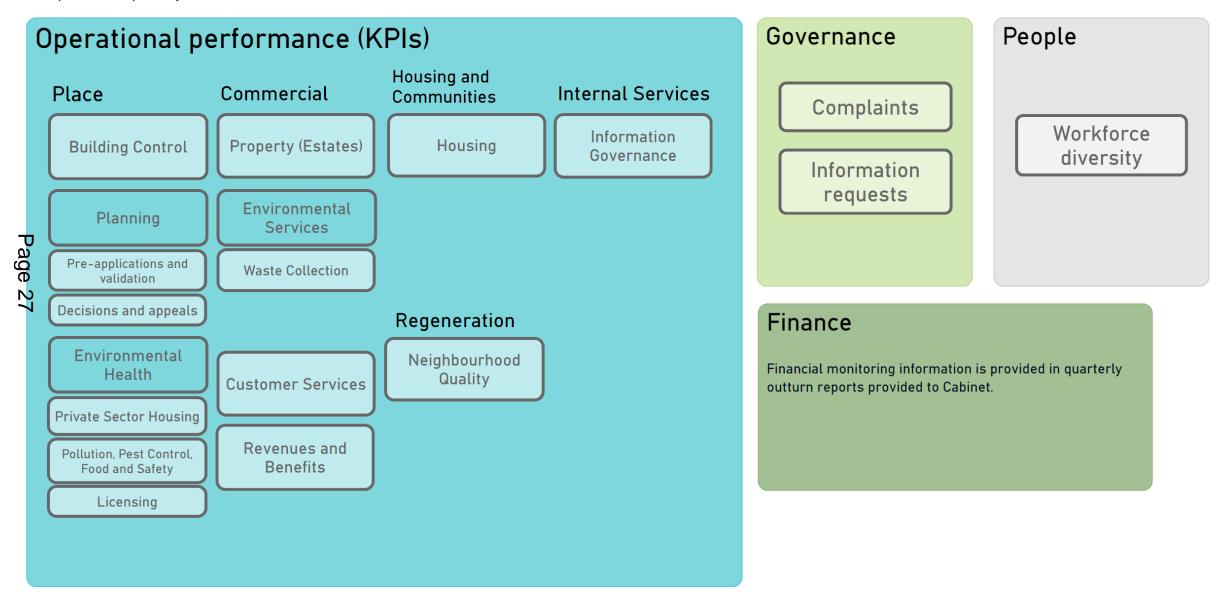


Fit for purpose council services

Home

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For us to achieve the aspirations in our Corporate Strategy, it is crucial that our services are functioning effectively, efficiently, and at a reasonable cost. This section uses a balanced scorecard approach, combining data from several different internal sources to show whether our services are performing according to expectations. Most of these metrics are updated on a guarterly basis.



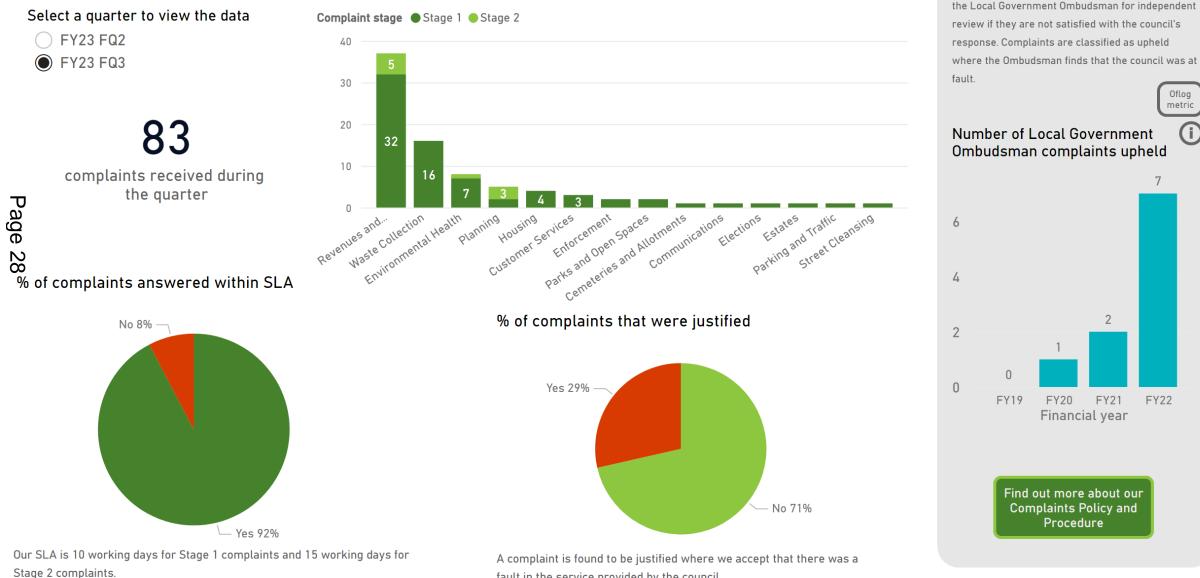
Complaints

Home

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Customers are at the centre of the council's business and any feedback is useful to help us develop our services. We have a customer complaints policy which supports a structured, consistent method in dealing with complaints and reaching an appropriate resolution.

Number of complaints received by service



fault in the service provided by the council.

Customers who have been through Stage 1 and 2 of

our Complaints Policy may refer their complaint to

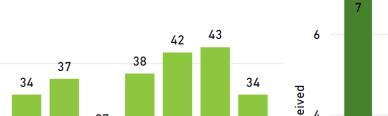
Information requests

Find out more about access to information

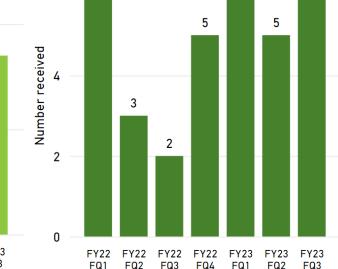
6

6

Reset View previous filters FOI requests



Environmental Information Regulations



Subject Access Requests

Internal reviews

An internal review can be requested if the person or organisation submitting an information request is not happy with our response. Find out more about internal reviews

Internal reviews requested



100 1⁄00%

FY23 FY23 FQ1 FQ2



Home

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200

150

100

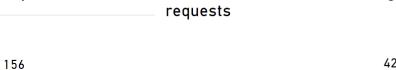
50

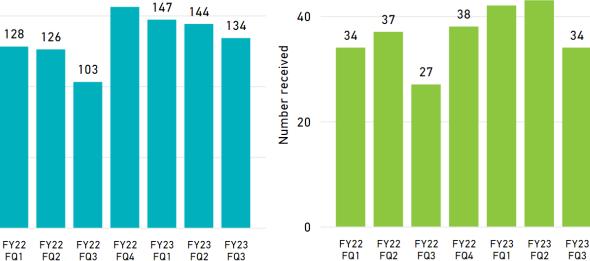
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Number received

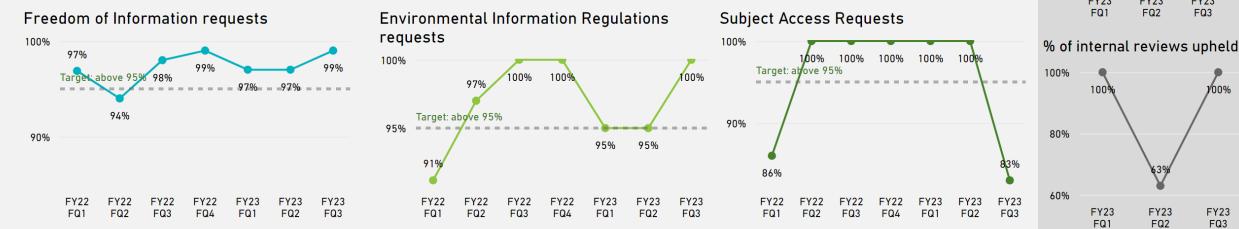
Page

29



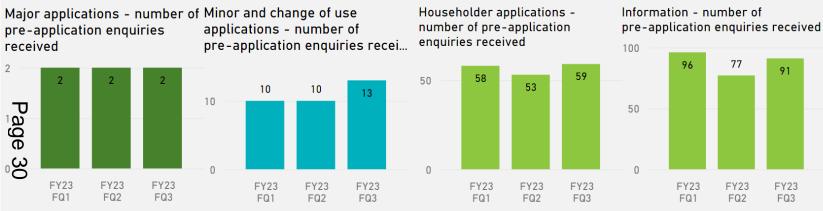


% of requests completed within the statutory timeframe



Operational performance - Planning Home

Find out more about the planning service



Major applications - % of pre-application enquiries

2

Minor and change of use applications - % of pre-application responded to within 25 working ... enquiries responded to within 15 ...

Householder applications - % of Information - % of pre-application enquiries pre-application enquiries responded to within 10 working d... responded to within 10 working ...

77

FY23

FQ2

91

FY23

FQ3



See more Planning data

Once a planning application has been submitted to the council, it must be validated. This process involves checking that the required information has been submitted and that the correct fee has been paid. Find out more here: https://www.gov.uk/guidance/making-an-application

% of applications processed (validated) within 10 working days of receipt



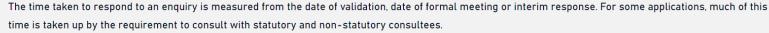
Average number of days taken to validate an application



Pre-applications are not included in these metrics.

Pre-application enquiries

Our Planning team works with prospective applicants to discuss and offer advice on individual cases before a formal application is submitted to the council. This can increase the likelihood that a formal planning application will be approved when it is submitted.



Reset filters

Home Operational performance - Planning

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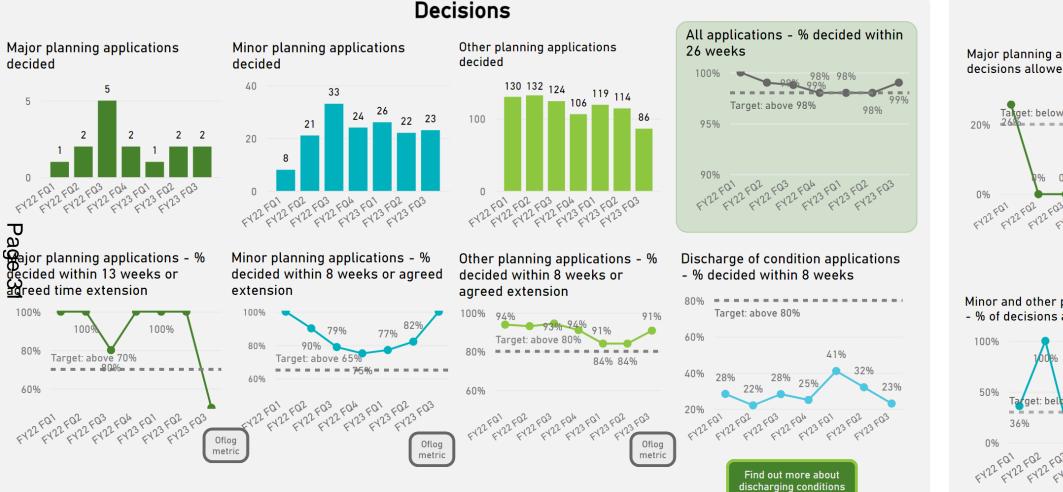
Reset filters

Appeals





Appeals data are provided based on central government definitions.



Operational performance - Building Control

Reset filters

72

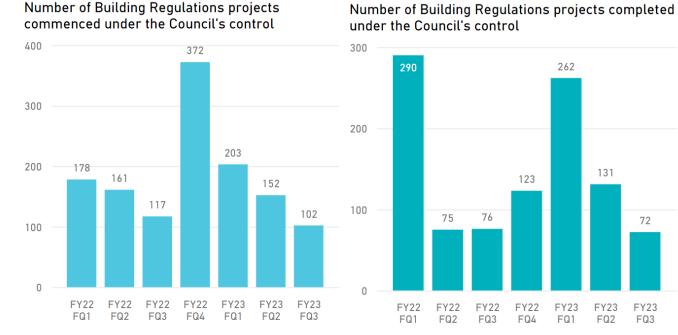
FY23

FQ3

Find out more about building regulations

Home

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100%

FY23

FQ3



Number of claims submitted against the Council for Building Control negligence / non-compliance that the Council was unsuccessful in defending



Operational performance - Property (Estates)

Home

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Page 33

FY22

FQ1

FY22

FQ2

FY22

FQ3

FY22

FQ4

FY23

FQ1

FY23

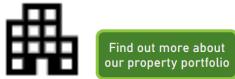
FQ2

FY23

FQ3







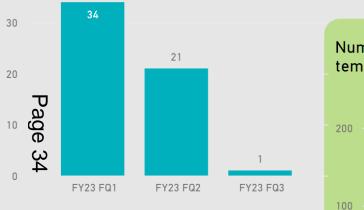


Operational performance - Housing

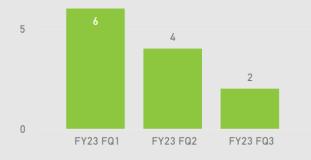
View more data about

Housing options and advice

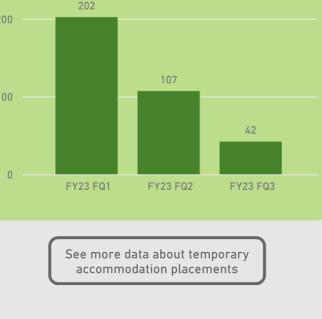
Number of households that have had a main duty* accepted



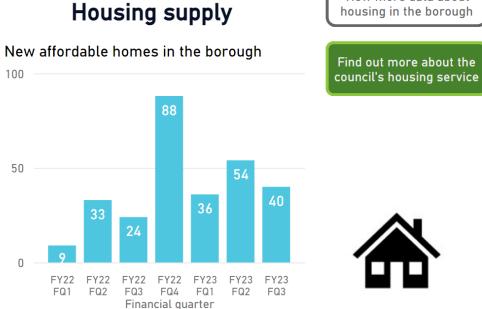
Number of households that have maintained their tenancies as a result of HBC Housing team's assistance



Number of households placed into temporary accommodation



*A main duty applies when the authority is satisfied that the applicant is eligible for assistance, unintentionally homeless and falls within a specified priority need group







Hampshire Home Choice

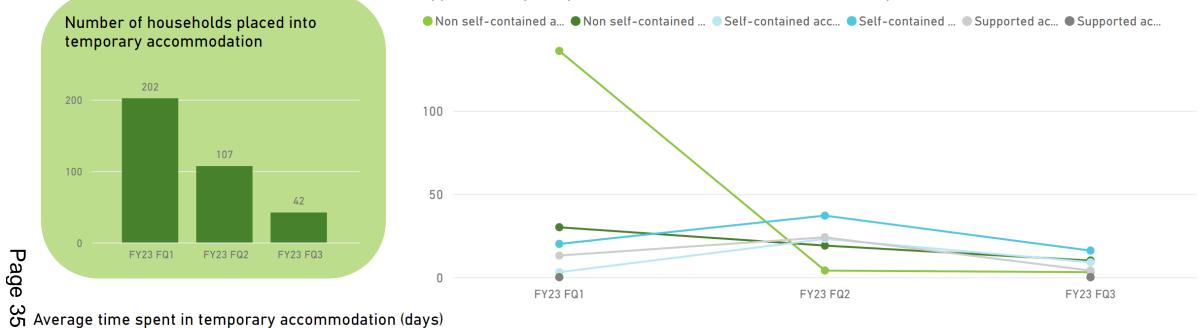
Number of successful lets agreed during quarter

Operational performance - Housing

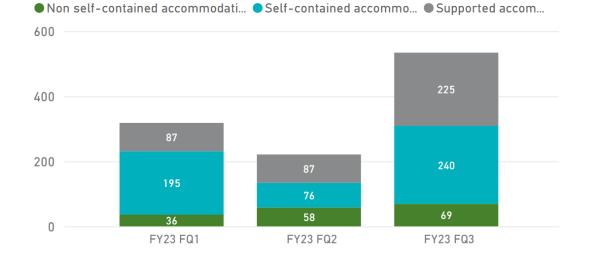
Home

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Types of temporary accommodation that households were placed into



Number of households who spent more than 6 weeks in B&B



Operational performance - Environmental Services

Environmental Services (household waste collection, street cleaning, grounds maintenance, allotments, cemeteries and public conveniences) are provided by the council's joint venture, Norse SE.

See more Environmental Services data

The council offers this service for large items such as fridges,

Reset filters

Household waste collection

Total collections carried out

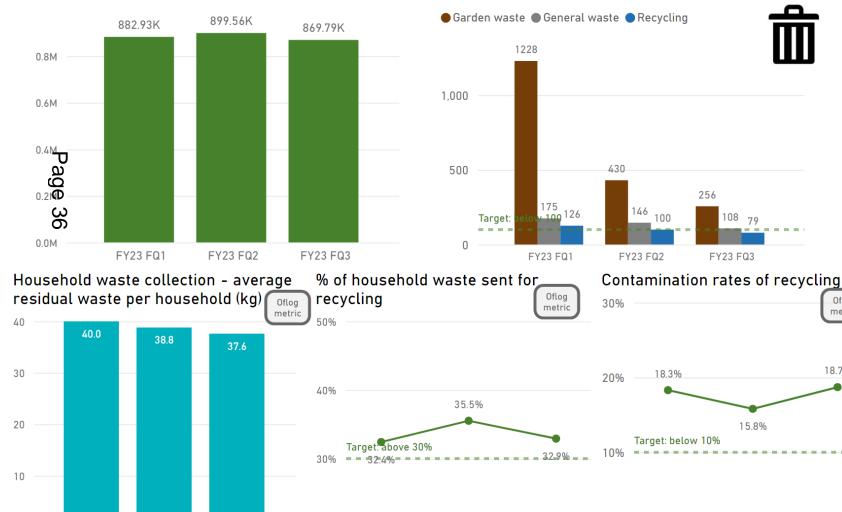
FY23 FQ1

FY23 FQ2

FY23 FQ3

Home

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20%

FY23 FQ1

FY23 FQ2

Number of missed bins per 100,000 opportunities

0%

FY23 FQ1

FY23 FQ3

256

108 79

15.8%

FY23 FQ2

Oflog

metric

18.7%

FY23 FQ3

FY23 FQ3

Number of collections carried out

Bulky waste collection

freezers, sofas etc



% of collections carried out within SLA



Operational performance - Customer Services / Revenues and Benefits

Reset filters

Both services are provided by Capita via the 5 Councils Contract.

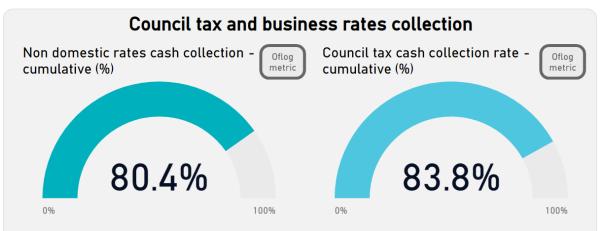
Home



Benefits applications processing

Average processing time for housing benefit and council tax benefit





Position as at end of Q3 (31st December). Collection rates of council tax and non domestic rates (also known as business rates) are monitored throughout the financial year to ensure that the collection targets will be reached by the end of March.

Operational performance - Environmental Health

resolved within 90 days

% of private sector housing complaints

See more Environmental Health data

Reset filters

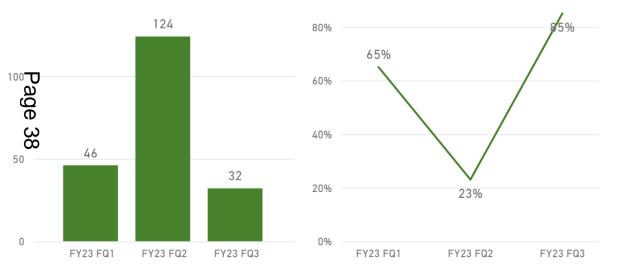
Private sector housing

The council has a duty to check whether privately rented housing in the borough is safe and suitable to live in.

Number of new private sector housing complaints received

Home

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Find out more about private sector housing enforcement

Disabled Facilities Grants

Disabled Facilities Grants (DFGs) are provided to help disabled people to carry out essential adaptations to their homes (for example, the installation of a stairlift or a walk-in shower) so that they can live more or fully independently.

Number of new applications received

Number of applications approved



Number of applications completed and closed



845,248

£ of grants approved during financial year (cumulative)

40 35 30 20 10 FY23 FQ1 FY23 FQ2 Number of applications rejected or cancelled



Find out more about DFGs

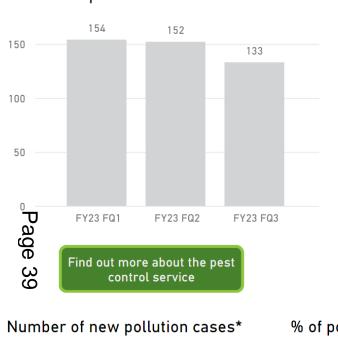
Operational performance - Environmental Health

See more Environmental Health data

Reset

filters

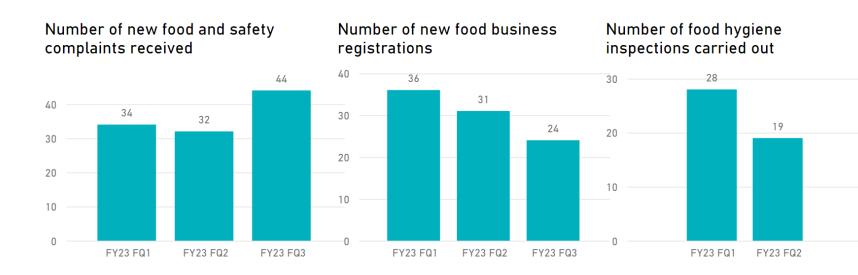
Pest Control



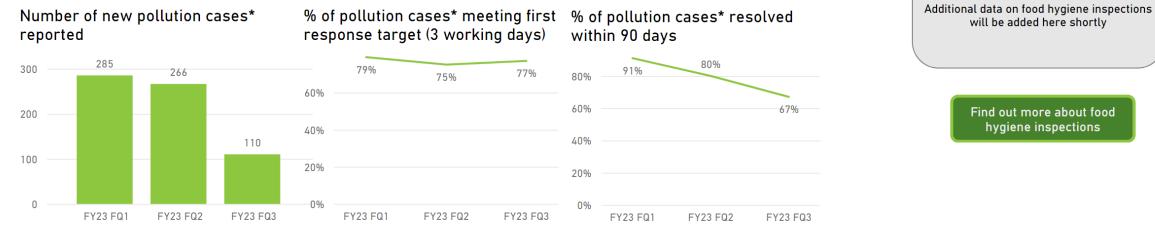
Number of pest control new treatments

Home

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Pollution



Food and Safety

*Pollution cases may include complaints about noise, bonfires, vermin etc

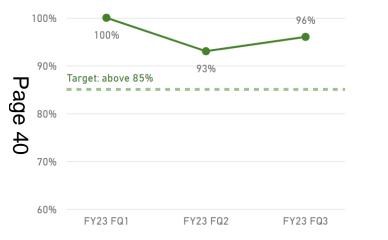
Operational performance - Environmental Health

Licensing

% of driver licences issued within 5 working days of all mandatory checks being completed

Home

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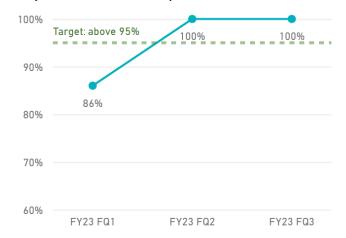


% of vehicle licences issued within 5 working days of all mandatory checks being completed



Find out more about licensing

% of premises licences issued within 5 days of consultation period end



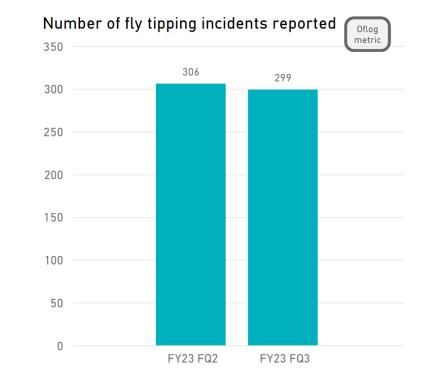
% of Temporary Event Notices acknowledged within 5 working days of application receipt



Operational performance - Neighbourhood Quality

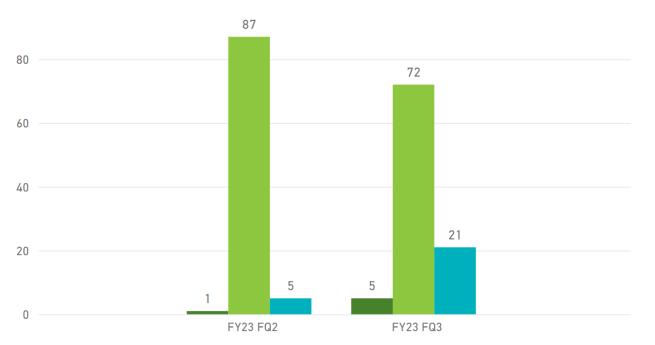


Oflog metric



Find out more about street cleanliness





Further metrics are currently under development

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Workforce diversity

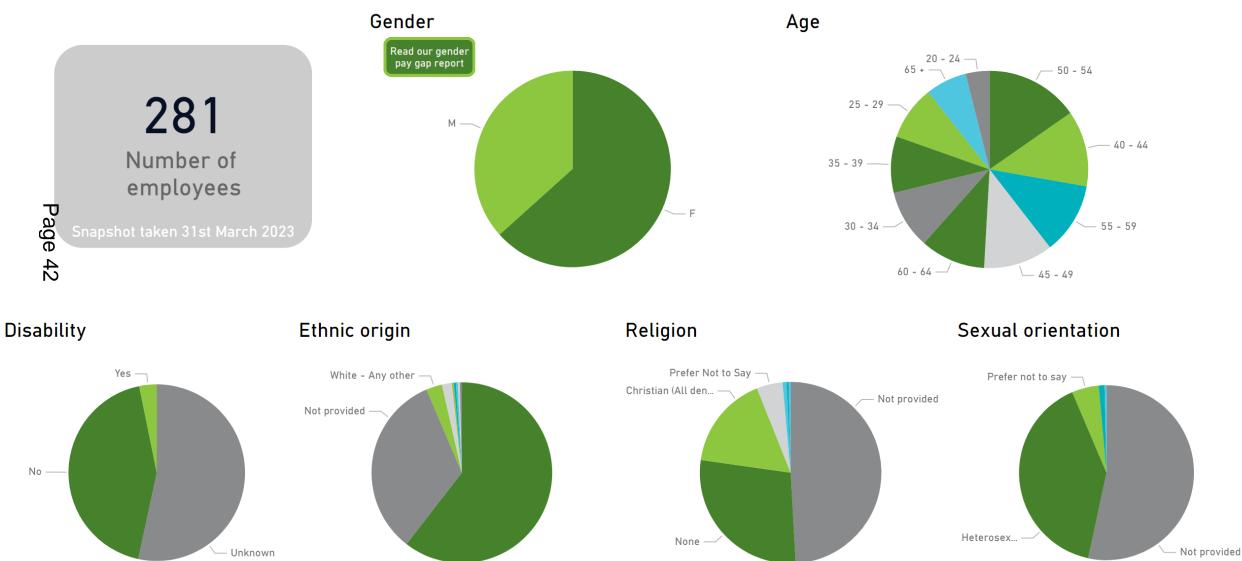
Home

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Havant Borough Council is committed to the public sector equality duty. This data is collected from permanent staff annually for the purposes of monitoring diversity in the workforce.

Find out more about our commitment to equality and diversity Reset

filters



└── White - British



How to use this dashboard

You can use the navigation buttons to navigate between the pages of this dashboard. Every page has a Home button which will take you back to the home page and a button which will take you back to the previous page you were on.

Many of the charts and diagrams in this dashboard are interactive. You can filter data or change the way it is displayed by clicking on the charts. To reset all the charts on a page, click on the 'Reset filters' button at the top right. right r

This dashboard contains data from a range of sources. Some of it is sourced from our internal records and some comes from external sources like the Office for National Statistics. Any data that comes from external sources is marked with this symbol in the top right corner of the graph, which provides a link to the source data when clicked on.



Read our Corporate Strategy

About

This dashboard aims to provide councillors, officers, partners, and members of the public with a comprehensive picture of the progress made against our organisational objectives, as set out in our <u>Corporate Strategy</u>.

We have collated a wide range of data and evidence, both relating to council services and to socioeconomic factors and trends across the borough, to support decision making and to allow us to monitor the impacts of our projects and initiatives.

The dashboard is built using Power BI, an interactive data visualisation tool from Microsoft. Find out more about viewing Power BI reports <u>here</u>.

Contact

This dashboard was created and is maintained by Havant Borough Council's **Strategy Unit**.

For more information, or to provide feedback, please contact <u>william.jackson@havant.gov.uk</u> or <u>georgie.thurlby@havant.gov.uk</u>

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Corporate Priorities - Headlines Report February 2024

Ref	Priority Name	Exec Head	Cabinet Lead	Theme	Update - headlines	RAG - Time	RAG - Cost	RAG - Quality
P1	Waterlooville CCTV	Preventative Services	Cllr Robinson	Pride in Place	Four CCTV hubs were installed in Waterlooville Town Centre in June 2023 with associated comms. Capital bid for further CCTV	Complete	Complete	Complete
P2	Play Parks improvement programme	Housing & Communities	Cllr Robinson	Wellbeing	Playparks programme progressing to plan. 4 completed projects and work commencing for 24/25 projects. Avenue Road, Hayling, Cowplain Recreation Ground and Scratchface Lane, Bedhampton.	On track \rightarrow	On track \rightarrow	On track \rightarrow
P3	Plaza A to B Programme	Commercial	Cllr Rennie	Growth	Plans finalised and agreed. Demo area established and capital bid submitted for refit costs Business case being finalised for future occupation of A-block	On track \rightarrow	On track \rightarrow	On track \rightarrow
P4	Langstone Flood & Coastal Erosion Risk Management Scheme	Coastal	Cllr Fairhurst	Pride in Place	Langstone FCERM Scheme is now concluding the detailed design phase of the project and planning to seek approval to continue work to prepare and submit the planning and environmental consent applications.	At risk ↑	At risk →	On track →
P5	Broadmarsh Coastal Landfill protection	Coastal	Cllr Fairhurst	Pride in Place	A capital bid for the detailed design of Broadmarsh protection scheme has been submitted to HBC for budget consideration, and the project is continuing to await the outcome of that bid.	On track \rightarrow	At risk →	On track \rightarrow
P6	Havant Town Centre - Bulbeck Road car park demolition and redevelopment	Regeneration and Economic Development	Cllr Rennie	Growth	Authority via Cabinet to demolish the car park, which will include the crushing of the slab and backfilling. Mobilise Hughes and Salvidge for demolition (4 weeks) - early March 24, secure scaffold licence – end of Feb 24, appoint agent to advise, market and dispose of asset – early Feb 2024 Communication with residents, businesses and stakeholders prior and during demolition	At risk →	Some risk →	On track →
_{P7} م	Local Authority Housing Fund & development of Housing Strategy	Housing & Communities	Cllr Robinson	Pride in Place	12 offers on houses accepted with 5 more pending and Estate Agent continuing to search the market.	Some risk \rightarrow	On track \rightarrow	On track \rightarrow
P8	Changing Places	Regeneration and Economic Development	Cllr Rennie	Pride in Place	Sites identified and work under way to plan the design and procure contractors - pending extension of delivery timescale from DLUCH	Some risk \rightarrow	On track \rightarrow	On track \rightarrow
P9	Environment Act changes	Commercial	Cllr Bowerman	Pride in Place	KPI dashboard now in place. Work will commence shortly to scope the project for contract renewal	Some risk \rightarrow	At risk \rightarrow	Some risk ↑
P10	Hayling Island Beachfront (inc Chichester Ave)	Regeneration and Economic Development	Cllr Rennie	Pride in Place	Sites at West Beach, Chichester Avenue and Billy Trail progressing. Beach accessibility project moving into procurement and project delivery phase.	On track \rightarrow	On track \rightarrow	On track \rightarrow
P11	Waterlooville Town Centre Strategy / Plan	Regeneration and Economic Development	Cllr Rennie	Pride in Place	Waterlooville walking tours and festival of ideas complete. Vacant shop scheme in final stages. Branding and banners in progress.	Some risk \rightarrow	On track \rightarrow	On track \rightarrow
P12	Havant Town Centre Strategy / Plan	Regeneration and Economic Development	Cllr Rennie	Pride in Place	First Town Centre board has taken place - well attended. Further stakeholde event and next board meeting planned.	On track \rightarrow	On track \rightarrow	On track \rightarrow
P13	Reinforcement of Open Spaces	Commercial	Cllr Fairhurst	Pride in Place	Open Spaces defences have been reinforced as per plan	Complete	Complete	Complete
P14	Langstone Sea Wall	Coastal	Cllr Fairhurst	Pride in Place	HBC have now been able to reach a Statement of Common Ground with our regulators, this is based on the priorities for maintaining the Mill Pond wall and maintaining coastal access through a bridge towards the Wade Lane.	At risk →	At risk →	On track →
P15	Local Plan	Place	Cllr Lloyd	Growth	Solutions identified for Nutrient Neutrality and ongoing work to address inspectors' issues. Collaborating with Waterlooville project.	On track \rightarrow	On track \rightarrow	On track →
P16	Climate Action Plan, Water Quality discussions and nutrient neutrality	Place	Cllr Lloyd	Pride in Place	Staff and member climate groups set up. Work to commence on Updating the Council's Climate Change Strategy and Action Plan	On track \rightarrow	On track \rightarrow	On track \rightarrow

Ref	Priority Name	Exec Head	Cabinet Lead	Theme	Update - headlines	RAG - Time	RAG - Cost	RAG - Quality
						RAG Trajectory	<i>/</i> :]
						Improved	\checkmark	
						No change	\rightarrow	
						Declined	\uparrow	
								-

Agenda Item 5 Havant BOROUGH COUNCIL

Name of Committee:	Overview and Scrutiny	Overview and Scrutiny Committee					
Committee Date:	5 March 2024	5 March 2024					
Report Title:	Report from the Roundabout Sponsorship Task Group to the Overview and Scrutiny Committee.						
Lead Councillor:	Councillor Weeks, Chairman of the Roundabout Sponsorship Task Group						
Cabinet Lead:	Councillor Robinson, Cabinet Lead for Communities and Housing						
Status:	Non-Exempt						
Urgent Decision:	No Key Decision: No						
Appendices:	Appendix A – Details of Sponsored Roundabouts Within the Borough						
Background Papers:	Question Sheet with Officers' Responses						
Contact:	Name: Councillor Weeks Email: <u>Yvonne.Weeks@havant.gov.uk</u>						
Report Number:	HBC/083/2024						

Corporate Priorities:

"People First - What we want to achieve - PRIDE IN PLACE - creating a great place to live, work and enjoy"

The sponsorship of roundabouts also helps to promote pride in the Borough a sense of fun and community spirit.

Sponsoring a roundabout also provides an excellent opportunity for a company to show its commitment to the community while at the same time highlighting its presence in the area and also providing cost effective advertising.

Executive Summary:

Until recently the Business Support team administered the scheme at a very junior level. Very little effort was put into pricing, costing or promotion of the scheme and as a consequence the amount of income derived from the scheme has fallen and the Council lacked a clear direction on how it will administer the scheme.

The Group was pleased to learn that arrangements had been put in place to improve the performance of this scheme.



Recommendations:

The Committee is requested to note the findings of the Group and to monitor the progress of the scheme in 2024/25.

1.0 Introduction

- 1.1 In 2022 the Committee's attention was drawn to the lack of any information relating to the Council's roundabout sponsor scheme published on the Council's website and the implications this could have on the income that could be raised via this scheme.
- 1.2 We were therefore tasked by the Overview and Scrutiny Committee to review the operation of the scheme and its income trends.
- 1.3 We decided to carry out the following actions to get a clearer picture:
 - a. meet with Councillor Robinson, as the Cabinet Lead , to discuss the scope of our report and gain background information;
 - b. obtain evidence from the relevant officers on the operation of the scheme, including details of fees and income; and
 - c. meet with Councillor Robinson and Wayne Layton, the Executive Head of Regeneration, to review the report's findings.

2.0 What we Found

4.0 Operation of the sponsorship scheme?

- 4.1 Until recently the scheme was administered at a junior level by the Business Support Team. Whilst, the scheme was effectively administered, little effort was put into pricing, costing or promotion of the scheme and as a consequence the amount of income derived from the scheme has fallen and the Council lacks a clear direction on how it will drive the scheme.
- 4.2 The recently formed Economic Development Team will lead on the roundabout sponsorship provision in the absence of any other department picking this up from the summer of 2024.
- 4.3 The administration process will still be supported by the Support Officers in the Projects and Change Team (Strategy Unit), but the strategic direction will come from the Economic Development Team.

5.0 The number of roundabouts sponsored under the scheme

5.1 There are 15 Roundabouts across the borough that are viable for roundabout sponsorship. 11 of these are sponsored under the scheme (73%) by 10 sponsors. Currently only 7 of these sponsors have indicate that they are willing to continue (see Appendix A).



6.0 Responsibility for sourcing sponsors

6.1 The current approach does not actively source sponsors. The Council currently wait to be approached by businesses wishing to sponsor. The Economic Development Team are going to take this on going forward with a view to updating our web page and promoting through business engagement events.

7.0 The cost to the council for sponsored and unsponsored roundabouts?

- 7.1 The Maintenance liability for roundabouts is with Hampshire County Council.
- 7.2 The maintenance for signs on roundabouts would lie with Havant Borough Council, and we would enjoy 100% of the income. To date there has been little maintenance so we don't have any data on cost. It's unlikely to be significant.

8.0 Income from the Scheme

Sponsorship Fees

8.1 In 2022/23 the fees ranged from £500 to £2000. It is anticipated that these will be increased by 10% this year.

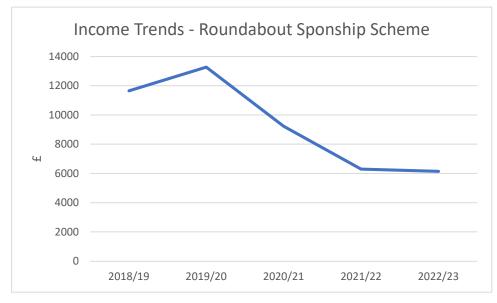
Sign Fees

8.2 In addition to the sponsorship fee, the sponsor also pays for the cost of the sign. The cost to the sponsor for a sign in 22/23 was £100 per sign (roundabouts have 3-4 signs). It is anticipated that this fee will be increased £110 this year. Signs are currently provided by a local firm operating within the Borough.

Income Trends

8.3 There has been a downward trend in income since 2018/19. This is due to a decision to only take on renewals if requested.





9.0 Length of Contract

9.1 The current process is a 12-month contract, which starts throughout the year. The Group have been advised that the Economic Development Team may review this as other authorities offer longer term deals.

10.0 Feedback from sponsors

10.1 Although formal feedback had not been collected, there appears to be continued interest in sponsors continuing their sponsorship. It would therefore appear that sponsors are happy with the service provision.

11.0 Maintenance of Roundabouts and Planting Schemes

- 11.1 Most of the Roundabouts are owned by Hampshire County Council, as the Highway Authority. The Council however, through Norse maintain these roundabouts, except for Maurepas Roundabout in Waterlooville which is understood to be unadopted. The Norse contract specifies which roundabouts are to be maintained and how; it depends on the location of the roundabout.
- 11.2 In response to concerns raised by the Group, the officers have agreed to discuss with Hampshire County Council and Norse future planting schemes that will not involve the planting of wild flowers.

12.0 Comparison with other schemes

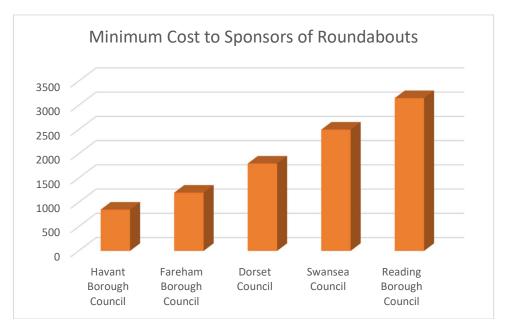
12.1 Although it is difficult to compare with other local authority schemes without knowing the demand and cost structure of these other authorities, a quick comparison can reveal other ways to deliver the scheme and indicate if the current fees are too low or too high.



12.2 A search of other schemes on the web has found that the Council's current length of contract is the same as the other Council's which advertise details of their scheme on their website.

Havant Borough Council	12 months
Reading Borough Council	12 months
Fareham Borough Council	12 months
Dorset Council	12 months
Swansea Council	12 months

12.3 In terms of fees, the Council is comparable with the closest Council surveyed, Fareham Borough Council but considerably less than the other Councils.



11 Options

11.1 Not applicable

12 Relationship to the Corporate Strategy

12.1 "People First - What we want to achieve - PRIDE IN PLACE - creating a great place to live, work and enjoy"

The sponsorship of roundabouts also helps to promote pride in the Borough a sense of fun and community spirit.

Sponsoring a roundabout also provides an excellent opportunity for a company to show its commitment to the community while at the same time highlighting its presence in the area and also providing cost effective advertising.



13 Conclusion

13.1 The Committee is requested to note the findings of the Group and to monitor the progress of the scheme in 2024/25.

14 Implications and Comments

14.1 Executive Head's Comments

None Received

14.2 S151 Comments

The Section 151 officer supports the findings detailed in the report. Whilst the total financial value is not significant, the improvements reported will help the effective management of the scheme moving forwards. The Section 151 officer thanks the members of the committee and its task group for the work undertaken.

14.3 Monitoring Officer Comments

The Monitoring Officer supports the work of the Overview and Scrutiny Committee and its Task Groups. The Monitoring Officer has no concerns or observations which need to be brought to the Committee's attention.

14.4 Legal Implications

None arising from this report.

14.5 Equality and Diversity

None arising from this report.

- 14.6 Human ResourcesNone arising from this report.
- 14.7 Information GovernanceNone arising from this report.
- 14.8 Climate and EnvironmentNone arising from this report.

15 Risks

15.1 There are no immediate risks arising this report.

16 Consultation

- 16.1 The following were consulted as part of this review
 - a. Councillor Robinson, Cabinet Lead for Communities and Housing; and.
 - b. Wayne Layton, Executive Head of Regeneration, Economic Development and Preventative Services

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17 Communications

17.1 Not applicable

Agreed and signed	off by:	Date:		
Lead Councillor:	Councillor Weeks	21 February 2024		



Details of Sponsored Roundabouts Within the Borough

APPENDIX A

Location	No. of signs	Sponsored in 22/23?	Interested in Continuing	Sponsor
A27 Park Road/Langstone Road	4	✓	?	Cherry Childcare
Park Road North/Petersfield Road	4	✓	?	Horizon Leisure
A27 Slip Road Church Lane/Havant Road	3	✓	 ✓ 	Home Instead
A27 Slip Road Emsworth Road/Green Pond Corner	3	✓	✓	Aqua Bathrooms
Havant Road/North Street Emsworth	4	✓	✓	Aqua Bathrooms
Maurepas Way / London Road Waterlooville CIA	3	✓	✓	Wellington Vale Care Home
Hulbert Road/London Road Waterlooville Hero's	3	✓	✓	West Group
Hambledon Road/Milton Road Waterlooville	4	✓	?	Cavendish Care
Purbrook Way/Middle Park Way Leigh Park Point 7	4	✓	✓	Jeffries Estate Agents
Electra Avenue/Waterberry Drive Waterlooville	3	✓	✓	Heelan Associates



Location	No. of signs	Sponsored in 22/23?	Interested in Continuing	Sponsor
Tempest Avenue/Stratford Road Waterlooville	4	Х	N/A	
Stakes Hill Road/Frendstaple Road Waterlooville	3	X	N/A	
Central Beachlands	3	✓	X	Artius Care Ltd
Hulbert Road/Frendstaple Road/Tempest Avenue	4	X		
Dunsbury Way Leigh Park	4	Х		

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Details of Sponsored Roundabouts Within the Borough

Location	No. of signs	Sponsored in 22/23?	Interested in Continuing	Sponsor
A27 Park Road/Langstone Road	4	✓	?	Cherry Childcare
Park Road North/Petersfield Road	4	✓	?	Horizon Leisure
A27 Slip Road Church Lane/Havant Road	3	✓	×	Home Instead
A27 Slip Road Emsworth Road/Green Pond Corner	3	✓	✓	Aqua Bathrooms
Havant Road/North Street Emsworth	4	✓	✓	Aqua Bathrooms
Maurepas Way / London Road Waterlooville CIA	3	✓	✓	Wellington Vale Care Home
Hulbert Road/London Road Waterlooville Hero's	3	✓	✓	West Group
Hambledon Road/Milton Road Waterlooville	4	✓	?	Cavendish Care
Purbrook Way/Middle Park Way Leigh Park Point 7	4	✓	✓	Jeffries Estate Agents
Electra Avenue/Waterberry Drive Waterlooville	3	✓	✓	Heelan Associates
Tempest Avenue/Stratford Road Waterlooville	4	X	N/A	
Stakes Hill Road/Frendstaple Road Waterlooville	3	X	N/A	

Location	No. of signs	Sponsored in 22/23?	Interested in Continuing	Sponsor
Central Beachlands	3	✓	Х	Artius Care Ltd
Hulbert Road/Frendstaple Road/Tempest Avenue	4	X		
Dunsbury Way Leigh Park	4	X		